

September 21, 1990

ERRATA

TO: ALL COUNTY DIRECTORS

SUBJECT: VENDOR REQUESTS TO VISIT COUNTY LOCATIONS

REFERENCE: ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-58-90

The purpose of this letter is correct the above referenced ACIN.

The ACIN stated that, for those vendors electing to visit proposed County locations, prior approval must be obtained by the vendor from the involved County agency. This procedure should be revised to state that the vendor must obtain prior approval for County visits from the Child Welfare Services Case Management System Project Manager, Judith R. Silva, at (916) 327-8117.

In addition, the ACIN indicated that the CWS/CMS liaisons would be listed in the Request for Proposals, however, due to this procedural change, the CWS/CMS liaisons were not listed in the RFP. The Counties are also reminded not to respond to any other CWS/CMS vendor inquiries.

If you have any questions regarding this procedure please contact Ms. Judith R. Silva, Chief, Child Welfare Services Systems Bureau at (916) 327-8117.

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 3, 1990

ALL COUNTY INFORMATION NOTICE NO. I-58-90

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REQUEST FOR PROPOSAL CONFIDENTIALITY PROCEDURES

The purpose of this ACIN is to provide information regarding confidentiality and vendor contacts during the CWS/CMS procurement process. As detailed in ACIN I-49-90, the State Department of Social Services (SDSS) worked with a number of different State/County workgroups to develop system criteria for the statewide Child Welfare Services (CWS) Case Management System (CMS) as mandated by Welfare and Institution Code Section 16501.5.

That work has been completed and the SDSS will be releasing the Request for Proposal in August 1990. Upon release, the bid process is strictly governed by rules and regulations of the State Administration Manual to safeguard open competition. Any significant breach may invalidate the entire process. During this period, all information regarding the procurement process and proposed system must be released through the CWS/CMS Project Manager, Judith R. Silva, Chief, Child Welfare Services Systems Bureau. The CWS/CMS procurement process should be completed by March 1991.

Those County staff that have had direct involvement with the development of the CWS/CMS system will be asked to sign a "confidentiality form" which is a standard requirement in the State procurement process. This will include those County staff who worked in the CWS/CMS workgroups and those who served on the CWDA Steering Committee.

The bid process requires the vendor provide a total cost for development and installation of the CWS/CMS statewide. To meet this requirement, vendors may elect to visit proposed County locations. Prior approval for those visits must be obtained by the vendor from the involved County agency. In view of this, County CWS/CMS Liaisons will be listed in the RFP. Counties are asked not to respond to any CWS/CMS vendor inquiries unrelated to site visits.

The SDSS appreciates all the past input from County staff and the cooperation of the County Liaisons. If you have any questions or concerns regarding confidentiality or the procurement process please contact the CWS/CMS Project Manager, Judith R. Silva, at (916) 445-0623.

Sincerely,

A handwritten signature in black ink, appearing to read "Loren D. Suter". The signature is fluid and cursive, with the first name "Loren" being more prominent.

LOREN D. SUTER
Deputy Director
Adult and Family Services